



**COLORADO**  
Department of Health Care  
Policy & Financing

Dear Health First Colorado Member Guardian:

This letter is about the Health First Colorado Member (member), for whom you are listed as the legal guardian. The Colorado Department of Health Care Policy & Financing would like your help. Your member has been randomly chosen from a list of Colorado residents receiving long-term services and supports to participate in a survey called *National Core Indicators - Intellectual and Developmental Disabilities (NCI-IDD)*.

As the legal guardian of this member, we would like your permission for this person to take part in this survey.

Their opinion is very important to us and will be used to help improve supports and services provided in the state for adults who have an intellectual or developmental disability. The survey will take place in-person or via video depending on the preference of the person.

We are working with an independent firm, Vital Research, to schedule and conduct the NCI-IDD survey. As the guardian of someone receiving long-term services and supports, an interviewer from Vital Research may be contacting you between now and May 2024 for your permission for this member to participate. All survey interviewers are trained in Colorado mandated reporting laws. **Your decision will not affect their services or benefits in any way.**

The survey is confidential, which means all information provided by the member or someone authorized to speak on their behalf will be kept confidential. The information will not be identifiable in any report that is released publicly. Their answers to questions will not be shared with their providers, case manager, or others who provide assistance.

We hope you will allow this member to take part in this important survey if contacted by Vital Research. If you decide that they will participate, the Vital Research interviewer will send you an electronic consent form via email after speaking to you.

We hope you choose to take part in this important project if contacted by Vital Research. Please visit <https://hcpf.colorado.gov/nci-survey> or <https://vitalresearch.com/colorado/nci/> to learn more about this project. If you have any questions or would like additional information, please call Vital Research toll-free at 1-888-833-9956.

Sincerely,

*Rachel Newton*

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